



**FAUQUIER COUNTY
HUMAN RESOURCES DEPARTMENT**

County Government & Public Schools
320 Hospital Drive
Warrenton, Virginia 20186
(540) 422-8300 Fax (540) 422-8314

To: Personnel Committee Members
From: Mary Wyckoff, Assistant Director of Human Resources
Subject: Personnel Committee Meeting Minutes – Meeting for September 3, 2020
Date: September 4, 2020

Meeting commenced at 3:45 p.m. in the second floor conference room of the Warren Green Building.

Attendees (In Person): Supervisor Mary Leigh McDaniel, Supervisor Chris Butler, Paul McCulla, County Administrator, Erin Kozanecki, Deputy County Administrator. Attendees (Virtually): Tracy Gallehr, Deputy County Attorney, Mallory Stribling, Interim Budget Director, Terrilyn Pete, Interim Finance Director, Katelin Hays, Class and Compensation Analyst, Lisa Booth, HR Administrative Manager.

I. Adoption of the Agenda.

II. Request to Approve Revisions to Human Resources Policy #1 Equal Employment Opportunity.

Action: The Personnel Committee unanimously approved the revision. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, September 10, 2020

III. Request to Approve Revisions to Human Resources Policy #2-H Holidays.

Action: The Personnel Committee unanimously approved the revision. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, September 10, 2020

IV. Request to Approve Revisions to Human Resources Policy #2-L Military Leave.

Action: The Personnel Committee unanimously approved the revision. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, September 10, 2020

- V. Request to Approve Revisions to Human Resources Policy #11 Hiring.

Action: The Personnel Committee unanimously approved the revision. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, September 10, 2020

- VI. Request to Approve Revisions to Human Resources Policy #22 Pay Plan and Employee Compensation.

Action: The Personnel Committee unanimously approved the revision. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, September 10, 2020

- VII. Request to Approve Revisions to Human Resources Policy #38 Physical Examinations.

Action: The Personnel Committee unanimously approved the revision. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, September 10, 2020

- VIII. Request to Approve Revisions to Human Resources Policy #46 Discrimination and Harassment.

Action: The Personnel Committee unanimously approved the revision. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, September 10, 2020

Adjournment

The next meeting is scheduled for Thursday, October 1, 2020 at 4:30 p.m.